



Minutes of the Pre-Bid Meeting

Sub : Tender No. **TNHSP/TN-EMRI/TN/05/SCM/2018-19 & TNHSP/TN-EMRI/TN/06/SCM/2018-19 – Pre-Bid Meeting** for Beverages & Cab Service

Venue: GVK EMRI, 1stFloor, Conference Hall, DMS Campus, Chennai-06.

Date: 26th February 2019 @ 2.00 P.M

Participants from TNHSP & GVK EMRI

1. Mr. M. Karthikeyan – BME - TNHSP
2. Mr. M. Thangappan – Accounts Officer – TNHSP
3. Mr. K. Krishna Kumar – Finance Head – GVK EMRI
4. Mr. Ashok Kumar – HR Head – GVK EMRI
5. Mr. P.Vetrivel – SCM Head – GVK EMRI

Participants – Vendors / Representatives of Vendor:

Sl. No.	Name of the Company	Name of the representative from the company
1	M/s. B& B Services	Mr. B. Baranidaran
2	M/s. Chennai Beverages	Mr. A. Sathish Kumar
3	M/s. Hindustan Unilever (B2C Vending Solution)	Mr. K. Karthi
4	M/s. Café Espresso	Mr. L. Rameez
5	M/s. A.R Tours & Travels	Mr. R. Parthiban

The Following Points discussed / informed during the meeting:

For Beverages

1. It has been clearly informed that 1% EMD to be provided by the bidder for the total quoted.
2. Can count should be read as 40 cans per day approximately.
3. EMD Calculation
 - (15000 cups per month x 12 months x Price with GST)
 - (1200 cans per month x 12 months x price with GST)
4. ISI certificate should be provided for Water can



5. Beverage should include the following and the rate for any beverage should be common:

S.No	Beverages on Offer
1	Fresh milk filter coffee, Freshly brewed tea, Fresh Milk, Black Coffee, Lemon Tea, Tea Bag, Green Tea, Horlicks, Badam, Raggimalt, Ginger Milk, Hot chocolate

6. Gas cylinder not allowed / will provided electricity by GVK EMRI.
7. Payment 30days credit
8. Submission of Tenders: Tender Fees Rs.500/- & EMD (1%) should be in Demand Draft only, Cash or Cheque will not be accepted. EMD 1% (should be from total quoted value, inclusive of GST).

For Cab Services

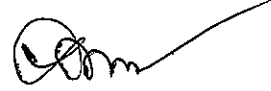
1. Annexure -1A – Page no 13 - Revised count for Cab services


S.No	Particulars	Minimum Hours	Kms per month	Rent per month (Rs)	Extra per Km (Rs)
1	Tata Sumo Non A/C (Each)	12 hrs	3000		

The above price quote should be inclusive of GST.

2. We required 8 No's of cab (Tata Sumo Non A/C)
3. Pickup point to dropping point should be considered for calculating.
4. Uniform & ID card must for Cab driver with GPS facility


Mr. M. Karthikeyan
BME – TNHSP


Mr. Thangappan
Accounts – Officer


Mr. Krishna Kumar
Finance Head – GVK EMRI


Mr. P. Vetrivel
SCM Head – GVK EMRI


Mr. Ashok Kumar
HR Head – GVK EMRI


Mr. M. Selvakumar
State Head Operation – GVK EMRI