



GVK Emergency Management and Research

S.T.D.C Housing Board Colony, Basaveshwaranagar Entrance

Opp to Govt Unani Medical College, G.M.S Compound,

MAGADI ROAD, BENGALURU-560 079.

TENDER NO: GVK-EMRI/KAR/SCM/TENDER/29/18-19

Dated: 20/12/2018

E- TENDER FOR CATERING SERVICES

Sd/-

Head, Supply Chain Management

GVK EMRI, Bangalore.



GVK Emergency Management and Research Institute
S.T.D.C Housing Board Colony, Basaveshwaranagar Entrance
Opp to Govt Unani Medical College, G.M.S Compound, Magadi Road.
Bangalore 560 079.

Ph: 080-23280161

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Sub: Invitation to E- Tender for supply of Food & Snacks Items to the trainees at GVK EMRI,

General brief about GVK EMRI:

GVK Emergency Management and research Institute (GVK EMRI) was established as a not –for – profit Organization. GVK EMRI is a society , registered under the provision of Andhra Pradesh Societies Registration Act 2001, in February 2005 and provide services free of cost through a toll free number “108” to every citizen of our country under public private partnership (PPP) frame work .Vision of GVK EMRI is to support and build capabilities to save one Million lives per annum nationally and establish GVK EMRI as a premier Research and Training Institute.

GVK EMRI, under the Public-private-partnership , has made substantial progress over the last 10 years in providing Emergency Response Services across the country and presently operate over 10000 state – of –art ambulances in 15 states and 2 union Territories Viz Andhra Pradesh , Telengana, Tamilnadu, Karnataka, Goa, Gujarat , dadraNagar Haveli Daman&Diu, Chhattisgarh, Assam, Meghalaya, Uttarakhand, Himachal Pradesh, Uttar Pradesh, Rajasthan, and Arunachal Pradesh to pre hospital care covering a population of 840 million GVK EMRI serving on an average 22,000 emergencies (65 million emergencies attended since inception)and saving over 651 lives every day and cumulatively have saved more than 26 lakh lives since the launch of the services and provide direct employment to over 46,000 associates while continuing to be a not –for-profit organization.

Tenders are invited for SUPPLY of Food & Snacks Items to the Trainings as per categories /specifications detailed in the Schedules / Specifications attached. The “Tender Documents” comprising the General Terms and Conditions of Contract (Annexure I) and the Special Terms and Conditions of Contract (Annexure II) which will govern any contract made, the Tender Application Form (Annexure III) and the Schedule of contract / specifications of items/proforma for quoting rates (Annexure-IV) are enclosed herewith. If you are in a position to quote for the contract in accordance with the requirements stated in the attached schedule as per the terms and conditions stated. Please submit your quotation through online.

Tenderers are requested that, before quoting their rates or sending tender, the tender forms may please be read out thoroughly (line by line) so as to have a clear knowledge of the requirement contained therein, otherwise purchaser will not be held responsible for any error / oversight of his own and the penalties shall be levied for not complying with the requirements stated herein or supply of the required item/services.

The Tender forms containing the Terms and Conditions (Annexure – I & II), the Tender Application Form, undertaking (Annexure III) and the Schedule of contract / specifications of items/proforma for quoting rates (Annexure-IV) should be returned in original, intact, after filling up the same and duly signing in full with stamp, on each page, failing which the bid is liable to be rejected.

Uploading Date of Tender Document	20-12-2018
Last Date & time of submission of completed Tender Document.	19-01-2019 at 5.00 pm
Date & Time of Opening of Tender Technical bid	21-01-2019 at 10.00 am
Pre- Bid Meeting	02.01.2019 at 2.30 PM
Annual Estimated amount	Rs. 50,00,000/- (approx)
Bid Security / Earnest Money to be deposited	2.5% of annual Estimated amount Rs. 1,25,000
Performance security to be furnished by the successful bidder at the time of executing contract	5%

Acceptance by the purchaser shall be communicated in due course. You are requested that the instructions contained in the said communication should be acted upon immediately / as asked for.

TENDER DOCUMENTS CONSIST THE FOLLOWING Enclosures:

- General Terms & Conditions for Tender
- Special Terms & Conditions for Tender
- Annexure – I (Technical bid and undertaking)
- Annexure – II (Performance security bank guarantee form)
- Annexure – III (Financial Bid).
- Annexure – IV (Declaration)

INVITATION OF TENDERS FOR Catering SERVICES

INSTRUCTIONS TO BIDDERS

Tender No: GVK-EMRI/KAR/SCM/ TENDER/29/18-19

Date:- 20-12-2018

1. GVK EMRI Karnataka invites e-Tenders from eligible tenderers for providing Catering Services at GVK EMRI Karnataka office & EMLC Peenya office, Bangalore.
2. The bidders may quote for the Catering Services (See Annexure-V).
3. The bid document is meant for the information & guidance of the bidder and as such it shall not be enclosed along with the bid to be submitted.
4. Study the bid form carefully & upload in Karnataka e-procurement portal.
5. Bidders who wish to participate in this tender will have to register on Karnataka e-procurement portal .Further Bidders who wish to participate in online tender will have to procure Digital certificate as per information Technology Act 2000 using which they can digitally sign their electronic bids.
6. The Earnest Money shall be paid within the due date. The mode of payment of EMD shall be payable through any of the four e-payment modes mentioned in the e-procurement portal. For payment of EMD through e-procurement.
7. The bid forms are not transferable.
8. It may be noted that, Fax quotation offer will not be accepted.
9. Other details can be seen in the tender documents.

**GVK Emergency Management and Research,
Bengaluru.**

Tender No: GVK-EMRI/KAR/ SCM/ TENDER/29/18-19

Date:- 20-12-2018

1. GENERAL TERMS AND CONDITIONS FOR TENDER

Uploading Date of Tender Document	20-12-2018
Last Date & time of submission of completed Tender Document.	19-01-2019 at 5.00 Pm
Date & Time of Opening of Tender Technical bid	21- 01-2019 at 10.00 am
Annual Estimated amount	Rs. 50,00,000/-
Bid Security / Earnest Money to be deposited	2.5% of annual Estimated amount Rs. 1, 25,000
Performance security to be furnished by the successful bidder at the time of executing contract	5%

INSTRUCTIONS:

1. PREPARATION OF TENDER:

- a. The Tender form containing the Terms and Conditions (General and Special) and the Schedule should be returned in original after filling up the form and **duly signing in full on each page with stamp, document should be attested by Gazetted Officers / Notary.**
- b. If any modification of the schedule is considered necessary, you should communicate the same by means of separate letter sent with the Tender.
- c. The Tenderer shall give full assistance and information as may be required in connection with the contract to Head of SCM/CS Dept. of GVK EMRI or any other officer nominated by him/her to inspect the premises of the tenderer at all reasonable times.

2. SIGNING OF TENDER:

- a) The tender is liable to be rejected if complete information is not given therein or if the particulars and date (if any) asked for in the tender are not duly & fully filled in. Particular attention may be given to the dates of delivery, places of delivery and also to the particulars referred to in the conditions of contract so as to comply with them.

b) Individuals signing tender or other documents connected with the contract must specify:

- i) Whether signing as a 'Sole Proprietor' of the firm or his Attorney?
- ii) Whether signing as a 'Registered Active Partner' of the firm or his Attorney?

3. DELIVERY OF TENDER:

The original copy of tender (Annexure – I to annexure - IV), duly completed and signed on each page, should be submitted through online. (scanned copy)

“Tender for supply of Snacks & Food items”

The right to ignore/ reject any tender, which fails to comply with the above instructions, is reserved.

4. PERIOD FOR WHICH THE OFFER WILL REMAIN OPEN:

- i) All tenders should remain valid for acceptance for a period of twelve months from the date of Notification of Award or for such period as stated in Special Terms & Conditions.
- ii) The contract / tender, if awarded, shall be valid initially for one year from the date of award of Contract subject to continuous satisfactory performance and on failure on this aspect by the contractor, the Competent Authority will reserve the right to terminate the contract. The period of the contract can be extended for further period at the discretion of the Competent Authority on terms and conditions of this office, while accepting the tender. However the Competent Authority on his discretion can increase the price up to maximum 10% of the rate quoted, if it is felt that there has been excess price rise in food items.
- iii) Quotations qualified by such vague and indefinite expressions such as 'subject to immediate acceptance'; 'subject to prior sale' etc. will not be considered.

5. OPENING OF TENDER :

The tender shall be opened on the date and time mentioned here in the document. All tenderers and/or their representatives, if they should desire, may be present at the opening of the tender at the date and time as specified in the schedule.

6. PRICES :

- i) Prices quoted must be meaningful and measurable in the context.
- ii) The prices quoted must show the amount per person in the schedule inclusive of all packaging and delivery charges wherever applicable.
- iii) Tenderers should clearly specify whether prices quoted are inclusive of GST/ duties / statutory charges or such charges as extra. Where no specific mention is made to GST/ or other duties, prices quoted shall be deemed to be inclusive of such taxes charges.

7. DELIVERY TERMS:

- a) The delivery of the stores / execution of work / providing the services etc. are required within a period as specified and as the place mentioned therein.
- b) The tenderer shall deliver the stores/ execute the work at the destination / space defined to the consignee / authority in good order (of which GVK EMRI shall be the sole judge) within the limits of the time as deemed reasonable and specify in such quantities/qualities as may be ordered by him from time to time.
- c) Time and date of delivery: The specified food items should be supplied **only on call basis at the time of trainings conducted at GVK EMRI, Bangalore.**

8. OTHER TERMS :

A. Earnest Money: 2.5 % of the Annual Estimated amount (Rs. 50,00,000/-) should be deposited through D.D.

The earnest money will however, be returned without interest to the tenderer whose tender is not accepted.

B. Performance Security Deposit: On acceptance of the tender, within the period specified by GVK EMRI, contractor shall as performance security is 5% of Annual Estimated amount. This Office Authority shall be entitled to forfeit the Security Deposit or any part thereof without prejudice to any other remedies provided in the contract or available under the law. The security shall be in the form of Bank Guarantee in favour of GVK EMRI, Bengaluru.

- a) If the contractor fails in fulfilling above-mentioned terms and conditions, such failure will constitute a breach of the contract and the GVK EMRI, shall be entitled to make other arrangements at the risk and expense of the contractor.
- b) On due performance and completion of the contract in all respects, the Security Deposit will be returned to the contractor **without any interest on presentation of an absolute 'No Demand Certificate'** in the prescribed form and upon return in good condition of any specifications, samples or other property belonging to the purchaser, which may have been issued to the contractor.

C. Recovery of sums due: Whenever any claim for the payment of a sum of money arises out of or under this contract against the contractor the purchaser shall be entitled to recover of such sum by appropriating, in part or whole the security/earnest money deposited by the contractor, when the balance or the total sum to be recoverable, as the case may be shall be deducted from any sum then due or which at any time thereafter may become due to recoverable under this or any other contract with the purchaser. Should this sum not be sufficient to cover the full amount recoverable, the contractor shall pay to the purchaser on demand the remaining balance due.

D. Insolvency and breach of contract: The GVK EMRI, Bengaluru, may at any time by notice in writing summarily terminate the contract without compensation to the contractor.

E. Arbitration: In the event of any dispute or difference arising out of the terms and conditions laid down in this tender, the same shall be referred to Arbitrator appointed by GVK EMRI.

F. Document: The tenderer should have a valid live food safety certificate/Trade license, PAN GST registration certificate/ 3 years IT returns copy / Solvency Certificate/ Bank Account number document as applicable and produce attested copies of such certificates along with the tender papers, failing which the tender shall liable to be rejected.

G. Right to accept / reject: GVK EMRI, reserves the right to reject any or all tender without assigning any reason whatsoever. Also, reserves the right to award any or part or full contract to any successful agency at its discretion and this will be binding on the tenderer.

H. The tenderer should have a permanent place of business (Catering or Hotel) in Bangalore Concerned document should produce and the complete Postal Address, Telephone / Mobile / Fax / E-mail address, etc. should be provided, while submitting the completed tender form.

I. The rates once accepted by the GVK EMRI, shall remain unaltered throughout the period of contract, including any extended period.

J. In case of failure to comply with the provisions of the terms and conditions mentioned, by the agency that has been awarded the contract, GVK EMRI, Authority reserves the right to award the contract to the next higher tenderer or outside agency and the difference of price will be recovered from the defaulter agency who has been awarded the initial contract and this will be binding on the tenderer.

K. The form is a Standard Form of Tender. Certain clause /clauses may not be applicable in some cases. So, Tenderers are requested to ignore such clause /clauses, which are not applicable in the instant cases.

L. The tenderer shall quote the rates in respect of jobs / services described above in various paras and shall fill “Annexure – III & IV” appended herewith.

M. Failure and Termination:

Company reserves its right to terminate the contract without notice in the event the tender fails to comply the below conditions.

- 1) In the event the food supplied is reported to be contaminated the company reserves its right to terminate the agreement without any notice
- 2) The tenderer has to comply with the Hygiene of canteen and In the event the auditor expresses his concern over the non compliance of hygiene of the premises the tender shall be cancelled without prior notice.

Failure to comply the above conditions the company reserves its right to recovery from the contractor as agreed liquidated damages, and not by way of penalty a sum equivalent to the security deposit from the tenderer.

2. Special Terms & Conditions for Tender

The following special terms and conditions shall apply for undertaking supply of Snacks & Food items contract

- 1.0. The general Terms & Conditions for supply of materials or services to GVK EMRI including Law of Contract and Law of agency will be applicable.
- 2.0. The tenderer should have a permanent place of business proof in Bangalore with the complete Postal Address, telephone / Mobile / E-Mail address, etc should be provided, while submitting the completed tender form, **attested copies of these should be produced and enclosed. Further, the original documents should be produced at the time of Tender opening day.**
- 3.0. The bidder should have not less than three years of catering experience in an organization, suitable documentary evidence to be supported along with the Tender application.
- 4.0. The contractor must possess the requisite valid license issued by the competent authority for carrying out the business and shall be responsible for complying all laws pertaining to the services in question as well as those pertaining to employment of persons under him.
- 5.0. The personnel appointed by the Caterer must have proper and clean uniform for their identification. The personnel appointed should have the basic knowledge of personal hygiene and safe & clean methods of food handling.
- 6.0. The contractor will be required to provide Identity Card / Name Plate / Uniform etc. to personnel deployed by him in this office at his own cost including their maintenance.
- 7.0. The list of personnel deployed for food preparation, handling and serving have to be intimated to the authority from time to time.
- 8.0. The contractor selected for the supply of Snacks & food items will be required to maintain such level of cleanliness and standard of hygiene with regard to the persons under his employment and utensils for serving the food as may be decided by the office authority.
- 9.0. There shall be no compromise on the quality of food supplied by the tenderer and if any such incidence or food adulteration is found, action deemed fit, including black listing the firm, shall be taken by the Competent Authority and all the rules of Prevention of Food Adulteration Act (PFA Act) will apply.
- 10.0. The agency will be responsible for complying with payment of minimum wages (Central or state whichever is higher) and other Social Security benefits including prescribed number of leave/holiday and prescribed hours of Work Schedule as per Labour Laws in force from time to

time to its employees deployed in the office, all laws related to Social Security (E.S.I. & P.F., etc. wherever applicable), Service Tax wherever applicable & other Labour legislations, pollution control and such statutory orders from time to time as regards to treatment & disposal of garbage, and the contractor will be liable for any consequences resulting from violation of any such rule / provision.

- 11.0. The contractor will be responsible for such conduct of the persons engaged by him which will be conducive for maintaining the harmonious atmosphere in the office and will be responsible for any act commission & omission of such persons.
- 12.0. The agency while submitting their tender form shall enclose certified Photostat copies of experience, trade license essential for carrying out the activities under reference, license under contract Labour Act, and any other documents in support of carrying out the activities under reference from Competent Authority.
- 13.0. Tender form incomplete in any respect and not supported' with Earnest Money and such requisite documents, will be summarily rejected by the office.
- 14.0. The successful bidder / tenderer shall obtain a valid license under the Contract Labour (R & A) Act, 1970 and rules framed there under and shall continue to hold it till completion of the contract.
- 15.0. All pages of the tender and related papers are to be duly authenticated by tenderer or authorized signatory on behalf of tenderer.
- 16.0. The successful tenderer will be required to deposit Security Money as stated in this document within such specified period as may be decided by the office and on failure, the offer shall be cancelled without further reference and earnest money may be forfeited.
- 17.0. The performance security money deposited by the successful bidder will be retained by the office till completion of the contract and will be released thereafter on claim, subject to adjustment by office of any claim arising out of terms & conditions pertaining to the tender.
- 19.0. The food will be supplied as per schedule annexed for Breakfast, Lunch, etc. and at such place and time in the office as may be decided by the office authority from time to time.
- 22.0. Raw materials, cooking medium, fruits, biscuits, and other eatables should be as desired in Part – B.
- 23.0. The utensils for cooking the food and serving will have to be provided by the contractor and maintained by him. The serving utensils is to be provided by the Contractor himself for clean and hygienic distribution of food such as Brain Marie, Snack Trolley, Tea Trolley, Garbage collection trolley etc.

- 24.0. The office will provide suitable space for cooking and storing of raw materials and will not provide electricity and drinking water, refrigeration and aeration in the kitchen & store.
- 25.0. The fuel to be used for cooking will only be LPG and shall be arranged by the contractor.
- 26.0. The contractor will be responsible for maintaining adequate number of persons engaged in cooking, distribution of food and disposal of garbage and left over food.
- 27.0. The contractor should keep the kitchen complex clean. If, at any point the Kitchen, Canteen & it's premises are found to be unclean, the contractor shall be held responsible and action deemed fit shall be taken by the competent authority.
- 28.0. The contract, if awarded, will be initially for one year from the date of award subject to continuous satisfactory performance and on failure on this aspect, GVK EMRI reserves the right to terminate the contract. The period of one year can be extended for a further period at the discretion of the office authority, but not more than one year, with the existing terms and conditions.
- 29.0. The contractor will be required to submit his bill for each training for further action and release of payment. Payment will be released as per the terms & conditions, less deduction of Income tax at source at prevailing rates.
- 30.0. The successful agency shall have to enter into an agreement with the office and the cost incurred in this connection, shall be borne by the contractor.
- 31.0. The tenderer while quoting the rates should quote realistic rates after through market survey.
- 32.0. GVK EMRI, authority reserves the right to reject any or all tender without assigning any reason whatsoever.
- 33.0. The employees engaged by the contractor are required to face medical test from time to time. Such employees who are found unfit on medical ground shall not be employed in the kitchen, till they are found fit for the purpose.

FOOD SCHEDULE

Day	Breakfast	Coffee/Tea break	Lunch	Coffee/Tea break	Night Dinner	Price Inclusive of GST
	<i>8.30am-9.15 am</i>	<i>11.15am-11.30 am</i>	<i>1.30pm-2.30 pm</i>	<i>3.30pm-3.45 pm</i>	<i>8.30pm-9.30 pm</i>	
Monday	Chow-chow bath	Coffee/Tea with biscuits	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common - Sabji-bendi dry, mixed veg kurma, chapathi	Coffee/Tea with bonda	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common - Sabji-bendi dry, mixed veg kurma, chapathi	Rs...../- (Rupees.....)
Tuesday	Set dosa	Coffee/Tea with biscuits	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common - Sabji-palak paneer, brinjal & alu, poorie sagu, ghee rice, sweet	Coffee/Tea with bajji/	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common - Sabji-palak paneer, brinjal & alu, poorie sagu, ghee rice, sweet	
Wednesday	Idli, uddina vada, sambar, chatni	Coffee/Tea with biscuits	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common - Sabji-capsicum, green pease dry, colour rice, chapathi,	Coffee/Tea with pakoda	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common - Sabji-capsicum, green pease dry, colour rice, chapathi,	
Thursday	Bisibele bath with pakoda	Coffee/Tea with biscuits	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common - Sabji-rajma, beans & carrot, roti with kurma	Coffee/Tea with bonda	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common - Sabji-rajma, beans & carrot, roti with kurma	
Friday	Masala dosa	Coffee/Tea with biscuits	<i>Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common</i> - Sabji-channa dry, bendi, chapathi, fruit salad, sweet	Coffee/Tea with bajji/	<i>Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common</i> - Sabji-channa dry, bendi, chapathi, fruit salad, sweet	
Saturday	Rava idli	Coffee/Tea with biscuits	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common -Boiled vegetable,alu palak, chapathi	Coffee/Tea with pakoda	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common -Boiled vegetable,alu palak, chapathi	
Sunday	Dosa	Coffee/Tea with biscuits	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common - Sabji-palak paneer, brinjal & alu, poorie sagu, ghee rice, sweet	Coffee/Tea with bonda	Rice, sambar, rasam, curds, pickles, sugar, vegetable salad, pappad are common -Boiled vegetable,alu palak, chapathi	

Note:1. The above items shall be supplied at the venue of the training proposed by GVK EMRI and timings may Vary.

2. Supply of inferior quality of the food items and raw materials as specified above shall be considered as breach of contract.

ANNEXURE – I
FIRST COVER – TECHNICAL BID

Sl. No.	Particulars	Yes / No	Page No.
1.	Submit Duly signed (with stamp) tender documents to be uploaded. (otherwise treated as cancelled or rejected)		
2.	Company Profile		
3.	Certificate of Registration of establishment issued by Concern Department		
4.	EPF Registration certificate and EPF paid details for year 2016-17& 2017-18 with copies of challans		
5.	ESI Registration certificate (where-ever applicable shall be produced). ESI paid details with latest challans for the year 2016-17 & 2017-18.		
6.	Service Tax registration allotted by tax authorities. Service tax paid details with latest challans for the year 2016-17 & 2017-18..		
7.	The bidder must have the experience for providing specified similar services in the last three years (2015-16, 2016-17 & 2017-18.) to any Government Organizations/ Organizations (Satisfactory Work Done Certificates should be submitted)		
8.	If the bidder has been a Rate Contract holder of this institute performance certificate issued by our institute should be uploaded without fail. Failing which your tender may be rejected.		
9.	The bidder must not have defaulted in providing similar catering services against previous work award. Notarized declaration in this regard shall be uploaded.		
10.	The Bidder should not have been blacklisted as on date of bid opening. Notarized Self Declaration in this regard shall be uploaded.		
11.	The Bidder should not have any cases pending against him regarding non-payment of EPF & ESI etc., Notarized Declaration in this regard shall be uploaded.		
12.	Annual Turnover Statement for last 3 years Certified by Chartered Accountant		
13.	Latest I.T. Returns		
14.	Latest P.T. Clearance		
15.	Bidders PAN Card		
16.	TIN/VAT/GST Registration Certificate		
17.	License to engage in business of private man-power agency issued by the Police Department		
18.	ISO Certificate if any		

Signature of the Tenderer,
Authorized Signatory,
Name
DesignationSeal.....

Details of Taxes, PF and ESI Contribution Paid for Financial Year 2015-16, 2016-17, 2017-18,

A) Income Tax

PAN Number	
Income tax return filed for the financial year 2015-16, 2016-17 and 2017-18	

B) Employees Provident Fund (EPF)

Sl. No	Particulars	Code No.	Total Amount Paid
01	Payment towards EPF for the year 2015-16, 2016-17 and 2017-18		
	Total		

C) Employees State Insurance Corporation (ESIC)

Sl. No	Particulars	Code No.	Total Amount Paid
01	Payment towards ESIC for the year 2015-16, 2016-17 and 2017-18		
	Total		

D) Service Tax (GST)

Sl. No	Particulars	Code No.	Total Amount Paid
01	Payment towards Service Tax paid GST for the year 2015-16, 2016-17 and 2017-18		
	Total		

1. Attach Proof of Payment challans towards (a) (b) (c) and (d)

Signature with seal

UNDERTAKING

- a. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
- b. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution in India.
- c. The earnest money of Rs. _____ to be deposited by me has been enclosed herewith vide Demand Draft no. _____, Dt. _____, drawn on bank _____, Branch _____.
- d. I/We give the rights to GVK EMRI to forfeit the earnest money deposited by me/us if any delay occur on my/agent's part or failed to supply the article within the appointed time or the items of desired quality.
- e. There is no vigilance/CBI case or court case pending against the firm.
- f. I hereby undertake to supply the items as per directions given in the tender document / supply order within stipulated period.
- g. I shall be vacating any space that may be provided to me by GVK EMRI authority to carry out the job or otherwise, before I put up the last bill of the contract period for payment.**

Date: - Signature of the tenderer:-

Place: - Full Name:-

Designation:-

(Office seal of the tenderer)

ANNEXURE – II

PERFORMANCE SECURITY BANK GUARANTEE FORM

To:
Head of SCM Dept,
GVK EMRI,
Bangalore

WHEREAS (Name of Supplier/Company/Firm) hereinafter called "The Service Provider/The Supplier" has undertaken , in pursuance of Contract No..... dated,..... 20... to give House Keeping/Cleaning Service(Description of Services) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Firm's/Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the /Firm's/Supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Firm/Supplier, up to a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....20.....

Signature and Seal of Guarantors

Date:
Address:

ANNEXURE-IV

DECLARATION

1. I, Son / Daughter of Shri Proprietor / Partner / Director / Authorised Signatory of is / am competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of Authorised Person

Date: Full Name:

Place: Company's Seal:

N.B.: The above declaration, duly signed and sealed by the authorized signatory of the company, should be enclosed with Technical Bid.