

***Invitation of bids for procurement of H1N1 influenza Vaccine 0.5 ml (Swine flu Vaccine 0.5 ml) in Pre filled syringes***

***GVK Emergency Management and Research Institute***

Devar Yamzal, Medchal Road, Secunderbad – 500 078

**Tender No. GVK EMRI/TS/SCM/08/2018-19**

**Dated: 30.10.2018**

1. GVK Emergency Management and Research Institute (GVK EMRI) was established as a not-for-profit Society, registered under Societies Registration Act 2001, in February 2005 and it provides Integrated Emergency Medical Response services free of cost through a toll free number '108' to every citizen of our country under Public Private Partnership (PPP) frame work. Vision of GVK EMRI is to support and build capabilities to save one million lives per annum nationally and establish GVK EMRI as a premier Research and Training Institute. GVK EMRI, under the Public-Private-Partnership, has made substantial progress over the last six years in providing Emergency Response Services across the country and presently operate over 10,600 state-of-the-art ambulances in 14 States and 2 Union Territories viz Telangana, Tamil Nadu, Karnataka, Goa, Gujarat, Dadra Nagar Haveli Daman & Diu, Chhattisgarh, Assam, Meghalaya, Uttarakhand, Himachal Pradesh, Uttar Pradesh, Rajasthan, West Bengal and Arunachal Pradesh to provide pre-hospital care covering a population of 750 million. Everyday GVK EMRI is serving on an average 26,500 emergencies (45.1 million emergencies attended since inception) and saving over 908 lives every day and cumulatively have saved more than 21 lakh lives since the launch of the services and provide direct employment to over 44,900 associates while continuing to be a not-for-profit organization invites bids for procurement of H1N1 influenza vaccine 0.5ml (Swine flu Vaccine) in pre filled syringes.
2. The list and detailed information required from bidders participating in Tender process are as per the annexure.
  - a. Annexure-1: Format of quoting the price
  - b. Annexure-2: Bidder Information form.
  - c. Annexure-3: Quantity required
  - d. Annexure-4: Declaration form
3. Tender document with all the details is available in the website of GVK EMRI ([www.emri.in](http://www.emri.in))
4. Bidders have to submit bids on or before 12.11.2018 at 15.00 hrs.
5. Bids will be opened on 12.11.2018 at 15.15 hrs.
6. Bidders has to quote the price as per the Annexure-1
7. The completed bids must be received at the office of GVK Emergency Management and Research Institute, Devaryamzal, Medchal Road, Secunderabad, Telangana, India- 500 078 on or before time

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and date given above. It will be the sole responsibility of the bidder to ensure that their bid is received at the address specified above on or before the specified date & time mentioned.

8. Bids will be opened in the presence of bidders /authorized representative(s) who choose to attend the bids opening on the specified date and time at the office of GVK EMRI, Medchalroad,Devar Yamzal, Secunderabad-78.
9. Maximum two persons will be allowed from each bidder to participate at the time of bid opening.
10. Qualifications Criteria: Manufacturer, Direct importer and authorizer distributor with drug license are only eligible to submit their bids.
11. In the event of the last date specified for receiving and opening the bids being declared as a closed holiday for GVK EMRI's office, the last date for submission of bids and opening of bids will be the following working day at the same venue and time.
12. Prices shall be quoted as per the format enclosed at Annexure-1. Price will remain firm and fixed for all supply orders placed.
13. The Successful bidder should not have been convicted for any criminal or economic offences by any court in India or abroad.
14. SUBMISSION OF BID-The Bid should be in a sealed cover super-scribed "Tender for Supply of "swine flu vaccine" and clearly mention Tender number and date.

The Super-scribed sealed cover shall consist of two sealed covers inside:

- A. Super scribed Sealed Cover A - *Prequalification cover*: documents to be strictly arranged as per sequence mentioned below
    - a. Copy of PAN Card.
    - b. Copy of GST Registration certificate.
    - c. Bidder Information form.
    - d. Signed and Stamped tender document on all pages.
    - e. Authorization letter from Manufacturer or importer.
    - f. Valid drug license.
    - g. Declaration form.
  - B. *Super scribed Sealed Cover B: Price Bid as per format in Annexure-1. Bids are liable for rejection at sole discretion of GVKEMRI if prices are not quoted as per format provided.*
15. The Bids should be dropped in the box provided for this purpose at main reception of GVK Emergency Management and Research Institute, Devar Yamzal, Medchal Road, Secunderabad – 500078, India.

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16. SAMPLES FOR INSPECTION - Bidder shall arrange for a sample, on request at the time after primary evaluation and before opening price bid for technical evaluation. Hence, the bidders are advised to be prepared on the day of tender opening. Inability to display a sample for technical evaluation may result in disqualification of bidder.

17. Payment Terms

- a. 100% payment will be made within 30 days of delivery, inspection, acceptance and submission of invoice.
- b. The bidder should submit the bills/invoices with delivery challan and order copy with satisfactory inspection report of the designated Technical Committee after Delivery duly signed and accepted should be submitted at **GVK EMRI, TS** in original. Three copies of each document should be made and one copy handed over to the authority at delivery site.

18. DELIVERY

- a. The successful bidder has to supply within 10 days after receipt of purchase order or as per the terms in purchase order.
- b. Timely delivery is the essence of the contract and must be completed as per the dates specified therein.
- c. The Supplier shall deliver items in strict accordance with the delivery terms indicated therein.
- d. Notification of dispatch and delivery in regard to each and every consignment shall be made by the Supplier to the Department of Supply Chain Management, GVK EMRI-Telangana.
- e. Confirmation from GVKEMRI needs to be taken before dispatching the material from supplier's warehouse to destination.

19. AUTHORIZATION FOR SIGNING DOCUMENTS

- a. The person who is signing the tender document should be an authorized signatory of the respective supplier's organization and shall carry an authorization letter on company's letter certified by a person not below the rank of a General Manager/CEO/Director/Other Senior level position.
- b. All agents who are participating in the tender on behalf of a manufacturer shall have valid "Authorization letter" in original duly signed by the supplier.

20. RESPONSIBILITY FOR PERFORMANCE OF CONTRACT - The Supplier shall be entirely responsible for the performance of the contract in all respects in accordance with the terms and conditions as specified in the Contract. The Supplier shall not sublet, subcontract, transfer or assign the contract without the written permission of the Purchaser. In case, permission is given by the purchaser, Supplier shall be liable to any loss/damage/quality and timely delivery which the Purchaser may sustain in consequence or arising out of such subletting of the contract.

21. SUPPLIER RESPONSIBILITY

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The supplier should undertake to be responsible for the delivery of the goods in satisfactory condition and without any loss or damage at the final destination and until the same is actually received by the Purchaser at its works or other place of final destination. For this purpose, goods carried by the roadway or other carrier shall be deemed to be carried at the risk of the supplier. If on inspection at final destination the Purchaser discovers any discrepancy or damage, the Purchaser will be entitled (not-with-standing that the property of goods shall have passed on to the company) to refuse acceptance of the goods altogether and claim damages and/or cancel the contract and buy its requirement in the open market at the risk and cost of the supplier,

Reserving always to itself, the right of forfeiture of any amount found due and payable or the deposit, if any, placed by the supplier for the due fulfillment of the contract as also to recover any amount, if already paid.

**22. RESPONSIBILITY FOR PROPER PACKING**

- a. Where ever required the supplier shall be responsible for the items being sufficiently and properly packed, for transport by rail/road/sea/air/ or any combination of above, so as to ensure their being free from loss or damage on arrival at the destination.
- b. Marking of Packages, Packing: Each package delivered under the contract shall bear the following:-
  - Name of the Supplier
  - PO Number
  - Consignee's name and address
  - Description and quantity of contents
  - Gross weight, Net weight,
  - Distinctive number or mark which is also to be shown, for the purpose of identification, on the suppliers packing list

**23. Dispute Redressal Committee:**

All disputes can be addressed by amicable settlement by committee constituted by State Head Operations–GVK EMRI Telangana.

**24. Liability of GVKEMRI**

It is expressly understood and agreed by, between the SUPPLIER and the GVK EMRI that the GVK EMRI is entering into this Agreement solely as a PPP (Public Private Partnership) partner of respective State Government. In particular, it is expressly understood and agreed that, any delay in the release of vendor payments, for the supplies made under this tender, solely depend on timely receipt of funds for the same from the respective state governments. The SUPPLIER expressly agrees, acknowledges and understands that the GVK EMRI is not DIRECTLY responsible for any delays in the release of funds from respective state governments for what so ever reason it may be and shall not hold GVKEMRI responsible for delayed payments and GVKEMRI shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the contract. Accordingly, the SUPPLIER hereby, expressly waives releases and foregoes any and all actions or claims, including

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cross claims, impleader claims or counter claims against the GVKEMRI arising out of this Agreement and not to sue GVKEMRI for any reason, as to any manner, claim, and cause of action or thing whatsoever arising of or under this Agreement.

25. LIQUIDATED DAMAGES FOR DELAY IN DELIVERY- If the Supplier fail to deliver the items or any consignment thereof, within the period prescribed for such delivery, the Purchaser shall be entitled at his/ her option, to the following value of material not delivered. Maximum penalty should not be crossed 10% of the undelivered portion.

Delayed Penalty:

Up to 7 Days from Delivery Due Date	0.25% Per Unit value Per Day
From 8th day to 15th Day	0.50% Per Unit Per value Day
From 16th day to 22nd Day	0.75% Per Unit Per value Day
From 23rd day onwards	1.00% Per Unit Per value Day

GVK EMRI has right to Cancel this procurement at any time without assigning any reason.

26. Total Quantity mentioned in Annexure 03 may change.
27. The product should have minimum seven months shelf life at the time supply.
28. Successful bidder has to supply required quantity of thermos cool boxes at free of cost, with a capacity to transport 200 vials in each thermo cool box.
29. Successful bidder has to provide required ice packs at free of cost.
30. If required documents are not submitted by bidders, GVK EMRI has right to cancel the tender or to enable bidders to submit balance documents, post pone the opening of Price bid at GVK EMRI sole discretion.
31. Bidder should sign the “Declaration certificate” (Annexure-4) provided in the tender form accepting that they have read and understood, all the Terms and Conditions stipulated for in the Tender, and are willing to abide by these tender terms and conditions”, before submitting the tender document. Tenders submitted without the Signed declaration certificate will be considered incomplete and will not be considered.
32. For any clarification bidders can contact Mr. Satyanarayana Head SCM –TS, Mobile Number 7995675108.

**Head Supply Chain Management  
For GVK Emergency Management and Research Institute**

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**Annexure-1**

**Format of quoting prices**

Tender No: GVKEMRI/TS/SCM/08/2018-19

Dated: 30.10.2018

Sl.No	Description	UOM	Make	GST Rate	Unit Price including all Taxes
1	H1N1 INFLUENZA ( Swine flu Vaccine 0.5 ml )	Each			

In words (Rupees \_\_\_\_\_)

**Signature of the Tenderer with Designation &  
Office Seal**

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Dated: 30.10.2018

**ANNEXURE – 2**

<b>BIDDER INFORMATION FORM</b>		
		<b>DATE:</b>
1	NAME OF THE BIDDER	
2	<b>ADDRESS</b>	
	Office Contact Numbers	
3	NAME OF THE DIRECTOR/ MANAGING PARTNER / PROPRIETOR	
4	CONTACT NUMBER	
5	E mail ID	
6	BANK DETAILS	
	A) NAME OF THE BANK	
	B) NAME OF THE BRANCH	
	C) BANK A/C NO	
	D) IFSC CODE	
7	PAN No.	
8	GST Registration Number	
9	TOTAL TURNOVER PER ANNUM	

**PLACE :**

**DATE:**

**BIDDER SIGNATURE**

**NAME :**

**STAMP :**

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**Annexure-3**

Tender No: GVKEMRI/04/SCM/08/2018-2019

Dated: 30.10.2018

Sl.No	Description	UOM	Estimated Quantity required
1	H1 N1 influenza (Swine flu ) 0.5 ml in pre filled syringes	Each	1800

**Annexure-4**



*Invitation of bids for procurement of H1N1 influenza Vaccine 0.5 ml (Swine flu Vaccine 0.5 ml)  
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**Declaration Certificate**

Date:

To

**Head – Supply Chain Management**

GVKEMRI, Secunderabad

Telangana.

Subject: Tender No: GVKEMRI/TS/SCM/08/2018-2019

Dated: 30.10.2018

Dear Sir,

We here by certify and declare that we have read and understood all the terms and conditions of the subject tender and all the terms and conditions are acceptable to us.

We further confirm that we accept to supply all the items quoted by us as per technical specifications of GVKEMRI and there are not deviations from the specifications asked for by GVKEMRI.

Thanking you,

Yours Sincerely,

(Authorized Signatory)

Name and Designation with company seal.