

SHORT TERM TENDER NOTICE FOR PROCUREMENT OF IT -HARDWARE, TELECOMMUNICATION EQUIPMENT AND OTHERS.

Tender No: GVKEMRI/GOA/02/SCM/2018-19

Dated: 18-07-18

By

GVK Emergency Management and Research Institute

1ST Floor, Old library block, Goa medical college, Bambolim, Goa -403201.

1. GVK Emergency Management and Research Institute, a pioneer in Emergency Management Services in India and a not - for - profit professional organization operating in the Public Private Partnership (PPP) mode (here in after referred as GVK EMRI), located at Goa Medical college, Bambolim, Goa-403201 invites bids from various suppliers operating in India for procurement.
2. The list and detailed specifications of the material to be purchased along with formats for furnishing the information required from bidders participating in tender are as per ANNEXUREs attached.
 - a. ANNEXURE-1: List of IT –Hardware, tele-communication equipment & other with specifications
 - b. ANNEXURE-2: Format for Technical bid
 - c. ANNEXURE-3: Format for quoting the prices
 - d. ANNEXURE-4: Declaration Certificate
 - e. ANNEXURE-5: Service Center details
 - f. ANNEXURE-6 : Checklist for Vendor
3. The tender document with all the details is available in the website of GVK EMRI (www.emri.in) and can also be purchased in hard copy on payment of Rs.1000 (Rupees One thousand only) by way of a Demand Draft drawn in favour of “GVK *Emergency Management and Research Institute, Goa* ” from Mr. Ninad Naik (9545456802)-Department of Supply Chain Management, GVK EMRI-Goa . Bidders who download the document from website have to submit the Demand draft at the time of tender submission.
4. Any supplier who is interested to supply in accordance with the requirements stated in the attached ANNEXURE s should carefully read the tender document before filling, signing and returning the same to this office. You must also furnish at the time of tender submission all the Information and documents as called for in tender, failing which your tender is liable to be rejected.
5. Important dates and deadlines for the tender are as below:
 - a. Price of Bidding document (Non refundable) : Rs. 1000.00
 - b. Date of commencement of sale of bidding document: 18-07-2018
 - c. Pre-bid conference at GVK EMRI, Bambolim, Goa 21-07-2018at 11am
 - d. Last date and time(IST) for submission of bidding document: 28-07-2018 by 6:00pm
 - e. Date of time (IST) for opening of tender document 30-07-2018 at 11am
 - f. Address for communication, receipt and venue of the bid opening:

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(Department of Supply Chain Management)
1st Floor , Old Library Block , Goa Medical College ,
Bambolim ,Goa -403201

6. The completed bids must be received at the office of GVK Emergency Management and Research Institute, Goa , India, on or before time and date given above. It will be the sole responsibility of the bidder to ensure that their bid is received at the address specified above on or before the specified date & time mentioned.
7. Bids will be opened in the presence of Bidders/authorized representative(s) who choose to attend the bid opening on the specified date and time at the office of GVK EMRI at the address given above.
8. In the event of the last date specified for receiving and opening the bids being declared as a closed holiday for GVK EMRI's office, the last date for submission of bids and opening of bids will be the following working day at the same venue and time.
9. Bids will be evaluated separately for each item.
10. The bid documents are non transferable.

*Head, National Supply Chain Management
For and on behalf of
GVK Emergency Management and Research Institute,*

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Tender Guidelines

1. DEFINITIONS:

- a. PO – Purchase Order
- b. EMD – Earnest Money Deposit
- c. DD – Demand Draft
- d. PBG –Performance Bank Guarantee
- e. Purchaser – GVK EMRI
- f. Supplier – Successful Bidder (s), to whom, the tender quantity is distributed to
- g. Sample – One piece manufactured / Supplied by bidder
- h. OEM – Original Equipment Manufacturer
- i. Bidder – OEM or Authorised Trading partner such as dealers / distributors

2. The prices quoted for supply in tender shall remain open for acceptance 6 months from the date of bid opening.

3. TERMS OF DELIVERY: The Tenderer shall be responsible to arrange safe delivery of goods, by rail/road at the delivery address given below. The rates quoted by the Tenderer should include all costs for free delivery to consignee's site at destination i.e.

- A. GVK Emergency Management and Research Institute
Department of Supply Chain Management (Div: Stores)
1st Floor, Old Library block no -05, Goa Medical College
Bambolim, Goa -403201.
Contact Person: Mr. Ninad Naik, SCM, Phn.no.: 0832 2458042(09545456802)

4. Bid Evaluation-Contract will be awarded to Lowest price evaluated bidder meeting all the Tender terms and conditions.

5. QUALIFICATION CRITERIA FOR ELIGIBILITY OF FIRMS:

- a. Primary manufacturers or their Authorized Distributors or suppliers or dealer are eligible to participate in the tender. A "Primary manufacturer" is a manufacturer that performs all the manufacturing and processing operations needed to produce goods in their appropriate dosage form, including processing, blending, formulating, filling, packing, labeling and quality testing. In case of authorized distributor/dealer/Supplier, authorization letter and GMP certificate from the manufacturer should be submitted.
- b. Past performance of the bidder should be submitted.
- c. Bidder should not have been convicted for any criminal or economic offences by any court in India or abroad
- d. Bidders shall have an average annual turnover of at least Rs.Twenty Five lakhs during the last three years

6. SUBMISSION OF BID-The Bid should be in a sealed cover super-scribed "Short term Tender notice for procurement IT Equipments, Telecommunications equipment & others " and clearly mention Tender number and date.

The Super-scribed sealed cover shall consist of three sealed covers inside:

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- A. Super scribed Sealed Cover A - Prequalification cover: documents to be strictly arranged as per sequence mentioned below
- a. Tender fees (as applicable)
 - b. Earnest Money Deposit (EMD) (as applicable)
 - c. IT returns and financial statements for last three financial years.
 - d. Copy of registration of Firm
 - e. GST registration and clearance certificate.
 - f. Copy of PAN/TAN/TIN.
 - g. Relevant manufacturing licenses, if applicable
 - h. Customer feedback/ satisfactory certificates with Purchase order copies.
 - i. Valid Authorization letters from the OEMs (in case of trading partners) for Supply & Participation in Tender.
 - j. Authorization letter for signing Tender documents if applicable.
 - k. Signed and Stamped tender document on all pages with addendum and corrigendum

B. Super scribed Sealed Cover B:

- a) Technical bid format as per ANNEXURE-3.
- b) Declaration from bidder on letter head confirming the compliance in meeting the items specification mentioned in ANNEXURE-2.
- c) Catalogue of the product with detailed specification of the Brand & Make need to be enclosed.

C. Super scribed Sealed Cover C: Price Bid as per format in ANNEXURE-4. Bids are liable for rejection at sole discretion of GVKEMRI if prices are not quoted as per format provided.

7. The Bid should be dropped in the box provided for this purpose at main reception of GVK Emergency Management and Research Institute, Ist Floor , Old Library block , Goa Medical College , Bambolim , Goa -403201., India. Bids being sent through courier by outstation bidders should instruct the respective courier company to drop the sealed Tender document in the designated box kept at the reception.
8. The Bid should be properly page numbered, signed on each and every page and should be complete in all aspects.
9. Bid documents that do not provide complete information and / or that are submitted after the above specified time shall be rejected.
10. Bidder should sign the “Declaration certificate” (ANNEXURE-5) provided in the tender form accepting that they have read and understood, all the Terms and Conditions stipulated for in the Tender, and are willing to abide by these tender terms and conditions”, before submitting the tender document. Tenders submitted without the Signed declaration certificate will be considered incomplete and will not be considered.
11. **VALIDITY OF TENDER**: The prices quoted are offered in tenders shall remain valid for a period of six months from the date of opening of bid.

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12. EMD AMOUNT: Bidder should submit 2.5% of Amount on the quoted value in the tender document price bid. Each tender form should be accompanied by EMD amount, as applicable in the form of Demand Draft in favor of GVK EMRI-GOA. EMD will be adjusted against PBG for L1. For L2, EMD would be returned after due acknowledgement (from L1) of the confirmation of PO and delivery schedules. For L3 onwards, the EMD will be sent back, in a stipulated time of 30 working days.
13. Performance Bank Guarantee: Selected L1 vendor has to furnish a PBG for 10% of value of order as per GVKEMRI standard PBG format within 15 working days of tender closing date. The PBG shall be valid for one year. Failure of selected vendor to furnish PBG within stipulated time will automatically result in forfeiture of EMD without any further notice.
14. PRICE
 - a. All Quotes shall be in Indian Rupees
 - b. All freight costs & Transit insurance are to be borne by the bidder.
 - c. In case of imports, all duties and any other costs (foreseen or unforeseen) would have to be borne by the bidder and to be clearly indicated in the quote.
 - d. If more than one bidder has quoted exactly the same price in their bids, and if it has become the Lowest Bid (L1), the decision of the Purchaser is final to allocate the schedule quantity between the L1 bidders.
 - e. All prices should be quoted as per ANNEXURE-4; else all such bids are liable to be rejected at the sole discretion of GVK EMRI.
 - f. If there is only one bidder for a particular ANNEXURE-4, the price will not be disclosed. The committee will go ahead with shopping model. The market price will be compared with the single bidder price and if the committee is satisfied, the purchase order will be released.
 - g. If there is no bidder for a particular, the committee will go ahead with shopping model, where three sealed quotations will be obtained and price negotiated with the lowest quoted vendor and purchase order will be released.
15. TECHNICAL EVALUATION
 - a. Technical evaluation of the items tendered will be done by a Technical Committee constituted by the GVK EMRI in consultation with Govt officials
 - b. Tenders submitted with technical specifications confirming with those mentioned in this tender form will only be considered.
 - c. The Price bids of vendors who are successful in Technical Evaluation only would be considered and bids of others will not be opened.
 - d. Nothing in ANY OF THE CLAUSES OF THIS CONTRACT shall in anyway release the Supplier from any warranty or other obligations under this contract.
16. PLACE OF INSPECTION – All the evaluation and inspection will be done at the venue of tender opening i.e. 1ST Floor, Old library block, Goa medical college, Bambolim, Goa -403201 or at any other place that would be informed in advance to the bidders.
17. Commercial Evaluation
 - a. Bids of the bidders who qualify the Technical Bids will be opened in the presence of Bidders / representatives.
18. QUANTITY ALLOCATION TO SUCCESSFUL BIDDERS - Each Delivery Schedule of Requirement incorporated in the tender enquiry document will be ordered from Lowest

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Responsive Bidder (L1). However, it is purchaser's decision to assess the capacity of the L1 bidder to support the requirement. In case, if the purchase feels that the entire quantity cannot be allocated to L1, it may happen that, the rest of the business will be dealt with L2 and so forth, in the order of Price Bids.

19. SCHEDULE OF REQUIREMENTS:

- a. Purchase orders would be released for the firm requirements immediately after finalization of tender and declaration of L-1 vendor.

20. AUTHORIZATION FOR SIGNING DOCUMENTS

- a. The person who is signing the tender document should be an authorized signatory of the respective supplier's organization and shall carry an authorization letter on company's letter certified by a person not below the rank of a General Manager/CEO/Director/Other Senior level position.
- b. All agents who are participating in the tender on behalf of a manufacturer shall have valid "Authorization letter" in original duly signed by the supplier.

21. RESPONSIBILITY FOR PERFORMANCE OF CONTRACT - The Supplier shall be entirely responsible for the performance of the contract in all respects in accordance with the terms and conditions as specified in the Contract. The Supplier shall not sublet, subcontract, transfer or assign the contract without the written permission of the Purchaser. In case, permission is given by the purchaser, Supplier shall be liable to any loss/damage/quality and timely delivery which the Purchaser may sustain in consequence or arising out of such subletting of the contract.**22. SUPPLIER RESPONSIBILITY**

The supplier should undertake to be responsible for the delivery of the goods in satisfactory condition and without any loss or damage at the final destination and until the same is actually received by the Purchaser at its works or other place of final destination. For this purpose, goods carried by the roadway or other carrier shall be deemed to be carried at the risk of the supplier. If on inspection at final destination the Purchaser discovers any discrepancy or damage, the Purchaser will be entitled (not-with-standing that the property of goods shall have passed on to the company) to refuse acceptance of the goods altogether and claim damages and/or cancel the contract and buy its requirement in the open market at the risk and cost of the supplier, reserving always to itself, the right of forfeiture of any amount found due and payable or the deposit, if any, placed by the supplier for the due fulfillment of the contract as also to recover any amount, if already paid.

23. RESPONSIBILITY FOR PROPER PACKING

- a. Where ever required the supplier shall be responsible for the items being sufficiently and properly packed, for transport by rail/road/sea/air/ or any combination of above, so as to ensure their being free from loss or damage on arrival at the destination.
- b. Marking of Packages, Packing: Each package delivered under the contract shall bear the following:-
 - Name of the Supplier
 - PO Number
 - Consignee's name and address
 - Description and quantity of contents
 - Gross weight, Net weight

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- Distinctive number or mark which is also to be shown, for the purpose of identification, on the suppliers packing list

24. DELIVERY

- a. The successful Tenderer has to supply within 10 days upon receipt of confirmation from the Head SCM on an e-mail or after receipt of purchase order; whichever is earlier.
- b. Timely delivery is the essence of the contract and must be completed as per the dates specified therein.
- c. The Supplier shall deliver items in strict accordance with the delivery terms indicated therein.
- d. Notification of dispatch and delivery in regard to each and every consignment shall be made by the Supplier to the Department of Supply Chain Management in respective states.
- e. Confirmation from GVKEMRI needs to be taken before dispatching the material from supplier's warehouse to destination.
- f. In case if the L1 defaults or if only one bidder participates in the tender, the decision of tender committee whether to proceed with L2 or to retender is final.

25. PENALTY CLAUSE - Should the Supplier fail to deliver the items or any consignment thereof, within the period prescribed for such delivery, the Purchaser shall be entitled at his/ her option, to the following value of material not delivered. However delayed penalty will not exceed more than 10% of the order value.

Delayed Penalty:

Upto 7 Days from Delivery Due Date	0.25% Per Unit value Per Day
From 8th day to 15th Day	0.50% Per Unit Per value Day
From 16th day to 22nd Day	0.75% Per Unit Per value Day
From 23rd day to 30th Day	1.00% Per Unit Per value Day
Above 30 Days	5.00% Per Unit Per value Day

26. RISK PURCHASE - If the Supplier fails to deliver the items either in full or in part, within the prescribed delivery period, the Purchaser shall be entitled at his option to take alternate procurement action, at the risk & cost of the supplier for the unsupplied portion of the goods / items without canceling the contract in respect of the items not yet due for delivery, or to cancel the contract based on progress of work, including items not due for delivery, and, if thought fit/necessary, to purchase the items at the risk and cost of the Supplier. The price differential in case of higher cost to Purchaser, if any, shall have to be borne by the defaulting supplier.

Moreover the defaulting supplier shall have no claim over the quantity, which they failed to supply.

27. Support services : It is expressly understood and agreed by supplier that each Indian state in which GVKEMRI is operating 181 women helpline is an independent unit and under no circumstances post sales onsite support services shall be withdrawn by supplier in any given state due any kind of disputes in other state/s.

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28. ETHICS - Any attempt by a Tenderer to obtain confidential information, enter into unlawful agreements with competitors or influence the committee or the Contracting Authority during the process of examining, clarifying, evaluating and comparing tenders shall make the tender submitted by that tenderer liable for rejection/disqualification.
29. QUANTITY OF DELIVERED ITEMS
- If the Quantity received by the Target Delivery date is less than the PO Scheduled quantity, then the Physical quantity received will be the quantity certified by the Purchaser.
 - If the quantity received is more the PO quantity, the excess quantity shall not be paid for, by the Purchaser. In such a case, it is left to the discretion of the purchaser to adjust the differential quantity of excess, against future supplies.
 - In case of any supply quantity with upper and lower tolerance of over 5%, GVK EMRI will have the right to accept or reject the material immediately.
30. TAXES, DUTIES AND LEVIES
- Tenderers must clearly mention their GST number & TIN/ TAN in their offers and invoices.
 - GST tax percentage shall be clearly mentioned in the offer indicating the applicable rates.
 - In case if there is a decrease in the Statutory Taxes / Duties / Levies, the same has to be passed to the Purchaser.
31. INDEMNITY
- The Supplier shall at all times indemnify the Purchaser against all claims which may be made in respect of the items, for infringement of any right protected by Patent, Registration of design or Trade Mark and shall take all risk of accidents or damage which may occur or failure of the supply from whatever cause arising. The Supplier shall be entirely responsible for the sufficiency of all the means used by them for the fulfillment of the contract.
 - Supplier agrees to indemnify, defend and hold GVK EMRI and its officers, directors, employees, agents, its parent, partially or wholly owned subsidiaries, franchisees, successors and assigns harmless from and against any and all liability, losses, damages, claims, liens, expenses or causes of action including, but not limited to reasonable legal fees and expenses that may be incurred by GVK EMRI, arising directly or indirectly out of, or in connection with, Supplier's violation or breach of any of the terms of this Agreement or any act or omission to act by Supplier in violation of this Agreement. GVK EMRI shall provide Supplier with prompt written notice of any claim for which indemnification is sought and shall have the right to participate in the defense of any such claim.
 - GVK EMRI agrees to indemnify, defend and hold Supplier and its officers, directors, employees, agents, its parent, partially or wholly owned subsidiaries, franchisees, successors and assigns harmless from and against any and all liability, losses, damages, claims, liens, expenses or causes of action including, but not limited to reasonable legal fees and expenses that may be incurred by Supplier, arising directly or indirectly out of, or in connection with, GVK EMRI's violation or breach of any of the terms of this Agreement or any act or omission to act by GVK EMRI in violation of this Agreement. Supplier shall provide GVK EMRI with prompt written notice of any claim for which indemnification is sought and shall have the right to participate in the defense of any such claim.

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32. QUALITY ASSURANCE:

- a. Supplier represents and warrants that it shall fully comply with all written quality assurance requirements or instructions of GVK EMRI, and as they may be amended from time to time in the sole discretion of GVK EMRI. Supplier further represents and warrants that the Product shall be produced, manufactured, stored and shipped by Supplier in strict compliance with all applicable central, state and local laws.
- b. Supplier shall maintain the highest standard of quality in the Product production process. Supplier shall follow and abide by all directions, requests, suggestions or instructions of GVK EMRI regarding the quality standards required by GVK EMRI in connection with the manner of production, manufacture, Packaging, storage and delivery of the Product.
- c. Supplier agrees to permit GVK EMRI or its agent to inspect the facilities where the Product is being produced and packaged at all times, without prior notice, and in GVK EMRI's sole discretion.

33. Warranties and Obligations:

- a. Comprehensive warranty of all IT Equipment, Telecommunication equipment and others as per ANNEXURE-1 respectively.
- b. Supplier is responsible for the Installation and demo of the equipment at the buyer site.
- c. Supplier irrevocably offers warranty of the product against any manufacturing defects and contamination of material.
- d. Supplier represents and warrants that the methods and processes used to produce the Product does not, to the best of its knowledge and belief, infringe any valid right of any third party.
- e. Supplier represents and warrants that it will use its best efforts to produce and distribute the Product in accordance with the terms and conditions of this Agreement.
- f. Supplier shall be solely responsible for the production and distribution of the Product and will bear all related costs associated therewith, except as otherwise provided in this Agreement.
- g. The supplier must replace, free of charge, any items which owing to defect in design, and material or workmanship fail or show signs of failure in the stipulated warranty period.
- h. Replacing the defective items should be done immediately within 5 working days, irrespective of root cause; subsequently, root causing to be done and warranty rules to be implicated.

34. Compliance of the Laws of the land

- a. Supplier shall comply with all state and local laws and regulations regarding the Product manufacture and production, shall obtain all necessary licensing for the operation of its business and the production and manufacture of the Product, and shall further comply with all quality control standards promulgated by GVK EMRI from time to time.

35. Documentation requirements:

Supplier has to send the following documents along with the shipment.

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- a. Invoice in original along with one additional copy, both duly signed and stamped by Supplier.
 - b. Original Packing list.
 - c. A copy of Purchase order raised by GVK EMRI
36. Product Withdrawal
- a. If it is deemed necessary at any time by either GVK EMRI or Supplier or any local, state, or central governmental agency or other authority to recall or withdraw the Product produced by Supplier and being supplied to GVK EMRI, either as a result of failure of the Product or Supplier to strictly comply with GVK EMRI's quality standards or any governmental rule or regulation, or shall fail to comply with any other governmental authority or agency having jurisdiction, supplier shall bear all costs and expenses incurred by it and/or in complying with the recall or withdrawal procedures, unless (and only then to the extent) such recall or withdrawal is solely the result of the negligence or misuse by GVK EMRI.
 - b. If Supplier fails or refuses to promptly comply with the recall or withdrawal of the product upon request by the GVK EMRI or any federal, state or local authority, GVK EMRI shall take such action as it deems necessary to recall or withdraw the product and Supplier shall immediately reimburse for the costs and expenses incurred.
37. Product Allocation and Stocking
- a. In the event there is an emergency shortage of the product, as announced by Supplier or its designated representative, Supplier shall stand ready to stock adequate quantities of the Product and its spares so that scheduled supplies to GVK EMRI should not suffer for the full contract period. In an event of Supplier failing to supply the material and spares in ordered quantities and as per time schedules, GVK EMRI reserves the right to procure the product of same or superior quality at same or higher price from an alternate supply source and any difference in cost of procurement shall be debited to Supplier.
38. Trademarks
- a. Supplier shall not, without prior written consent of GVK EMRI use the trademarks or service marks or sales marks of GVK EMRI in any manner whatsoever, unless, and then only to the extent, such use is authorized by GVK EMRI in writing and then only in accordance with GVK EMRI's directions or specifications.
39. Intellectual Property, Proprietary Knowledge and Confidential Information (Excluding the information in the Public Domain)
- a. Supplier acknowledges that in connection with this Agreement, GVK EMRI may disclose to Supplier, or Supplier may otherwise obtain or develop knowledge of certain confidential and proprietary information of GVK EMRI, including, but not limited to, trade secrets, intellectual property, future business plans and services, financial, sales,
 - b. Supplier, customer, employee, investor, or other business information related to the business and activities of GVK EMRI.
 - c. All such information is hereby designated by GVK EMRI to be Confidential and Proprietary Information. Supplier acknowledges and agrees that Confidential and Proprietary Information shall not be disclosed by Supplier or any of Supplier's employees, representatives, agents or contractor's without the express written

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permission of GVK EMRI. Notwithstanding the foregoing, Supplier, during the term of this Agreement, and in order to carry out its obligations under this Agreement may disclose Confidential and Proprietary Information to its EMPLOYEES solely for the purpose of performing its obligations under this Agreement, and only on a “need to know” basis. Supplier agrees that all of its employees receiving any Confidential and Proprietary Information shall enter into a separate written confidentiality agreement with Supplier that ensures the employee will comply with the confidentiality provisions of this Agreement. A copy of each such confidentiality agreement shall be provided to GVK EMRI.

- d. All Confidential and Proprietary Information shall remain confidential until GVK EMRI designates it as non-confidential or until the information becomes public through no fault of the Supplier.
- e. Supplier shall not be liable for the disclosure of Confidential and Proprietary Information if made in response to a valid order of a court or authorized agency of government; provided that fifteen (15) days notice first be given to the GVK EMRI so a protective order, if appropriate, may be sought by GVK EMRI.
- f. Supplier agrees that in the event Supplier or any of its employees, contractors, representatives, or agents breach the provisions of this Article, such breach or threatened breach would cause irreparable harm to GVK EMRI, and in such instance, GVK EMRI shall be entitled to injunctive and other equitable relief to prevent such breach or to remedy any actual breach.

40. Termination

- a. GVK EMRI’s Right to Terminate for Cause: GVK EMRI shall have the right to immediately terminate this Agreement by giving a written notice to Supplier in the event that Supplier does any of the following:
- b. Fails to produce and supply the Product as per target delivery date.
- c. Files a petition in bankruptcy or is adjudicated bankrupt or insolvent, or makes an assignment for the benefit of creditors or an arrangement pursuant to any bankruptcy law, or Supplier discontinues its business or a receiver is appointed for Supplier or for Supplier’s business and such receiver is not discharged within thirty (30) days
- d. Fails to obtain or maintain product liability insurance in the amount and type provided for herein
- e. Breaches any provision of this Agreement, and fails to cure such breach within seven (7) days after it receives a written notice of breach from GVK EMRI.

GVK EMRI’S Right to Terminate without Cause:

- f. GVK EMRI shall have the right to terminate this Agreement upon thirty (30) days written notice to Supplier.
- g. Supplier’s Right to Terminate: Supplier shall have the right to terminate this Agreement at any time after the first 6 months of the Term on Sixty (60) days prior written notice to GVK EMRI.

41. Infringements

- a. Supplier agrees to fully cooperate with GVK EMRI in the prosecution of any such suit against a third party and shall execute all papers, testify on all matters, and otherwise cooperate in every way necessary and desirable for the prosecution of any such lawsuit.

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The GVK EMRI shall reimburse the SUPPLIER for any reasonable expenses incurred as a result of such cooperation.

42. Governing Law; Dispute Resolution

- a. This Agreement shall be governed by, and construed in accordance with, the laws of the India; without regard to conflict of law principles, and under jurisdiction of respective State high courts and language shall be English.

43. Notice

- a. Any notice required to be given pursuant to this Agreement shall be in writing and delivered personally or by a nationally recognized overnight courier service, or mailed by certified or registered mail, return receipt requested, to the other party at its address as set forth at the top of this Agreement.
- b. All such notices shall be effective upon delivery or upon refusal to accept delivery.
- c. Either party may change the address to which notice is to be sent by written notice to the other in accordance with the provisions of this paragraph.

44. Miscellaneous

- a. The parties to this Agreement are independent contractors. Nothing contained herein shall constitute this arrangement to be employment, a joint venture, a partnership, a franchise or an agency between the parties. Neither party has the authority to bind the other or to incur any obligation on its behalf.
- b. No waiver by either party of any default shall be deemed as a waiver of prior or subsequent default of the same or other provisions of this Agreement.
- c. If any term, clause or provision hereof is held invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect the validity or operation of any other term, clause or provision, and such invalid or unenforceable term, clause or provision shall be deemed to be severed from the Agreement.
- d. This Agreement constitutes the entire understanding of the parties, and revokes and supersedes all prior agreements between the parties, and is intended as a final expression of their agreement. It shall not be modified or amended except in writing signed by the parties hereto and specifically referring to this Agreement.
- e. Bidders or employees of bidder cannot claim or construed as employees of GVK EMRI.

45. Force Majeure

- a. If either the Supplier or GVK EMRI be prevented from discharging its or their obligation under this Agreement by reason of arrests or restraints by Government or people, war, blockade, revolution, insurrection, mobilization, strikes, civil commotions, Acts of God, Plague or other epidemics, destruction of the product by fire or flood or other natural calamity interfering with the production, loading or discharge, the time for delivery shall be extended by the time or times not exceeding two months, during which production, loading or discharge is prevented by any such causes as hereinabove mentioned. The party invoking protection under this clause shall within 2 (two) days of the occurrence of force majeure causes put the other party on notice supported by self certificate and documentary evidence of such incident and shall likewise intimate the cessation of such causes. The delivery shall be resumed by the Party/Parties within 15 (fifteen) days from the cessation of the force majeure causes.

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- b. Should there be any interruptions in the delivery of the product due to force majeure circumstances hereinabove, it is hereby mutually agreed between GVK EMRI and the Supplier that the period of off take of the Product by GVK EMRI /period of delivery of the Product by the Supplier may be, at the sole discretion of GVK EMRI, extended by a period not exceeding two months, equal to the actual duration of the causes interrupting the off take by the GVK EMRI and/or delivery of the product by the Supplier PLUS a period of one week to enable the affected party to make suitable arrangements for normalization of shipments.

46. Liability of GVKEMRI

- a. It is expressly understood and agreed by, between the SUPPLIER and the GVK EMRI that the GVK EMRI is entering into this Agreement solely as a PPP (Public Private Partnership) partner of respective State Government. In particular, it is expressly understood and agreed that, any delay in the release of vendor payments, for the supplies made under this tender, solely depend on timely receipt of funds for the same from the respective state governments. The SUPPLIER expressly agrees, acknowledges and understands that the GVK EMRI is not DIRECTLY responsible for any delays in the release of funds from respective state governments for what so ever reason it may be and shall not hold GVKEMRI responsible for delayed payments and GVKEMRI shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the contract. Accordingly, the SUPPLIER hereby, expressly waives releases and foregoes any and all actions or claims, including cross claims, impleader claims or counter claims against the GVKEMRI arising out of this Agreement and not to sue GVKEMRI for any reason, as to any manner, claim, cause of action or thing whatsoever arising of or under this Agreement.

47. Dispute Redressal Committee:

- a. All disputes can be addressed by amicable settlement by committee constituted by Head of Operations –GVK EMRI, Goa .

48. Declaration by the Tenderer

- a. The Tenderer shall be required to declare whether the proprietor or any partner of the firm or Director of their company as the case may be, has any relation with any employee working with the Purchaser and if so, give the name of the employee and the relationship

49. Waiver

- a. Failure to operate or to enforce any condition under this Contract shall not operate as a waiver of the condition itself or any subsequent breach thereof.

50. Payment Terms

- a. 100% payment will be made within 30-45 days of delivery, inspection, acceptance and submission of invoice.
- b. The bidder should submit the bills/invoices with delivery challan and order copy with satisfactory inspection report of the designated Technical Committee after Delivery

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duly signed and accepted should be submitted in original. Three copies of each document should be made and one copy handed over to the authority at delivery site.

51. FALL CLAUSE

- a. The prices quoted for the material supplied under this tender by the Supplier shall in no event exceed the lowest price at which the Supplier sells or offers to sell similar material in similar volume of identical description to any person(s)/organization(s) including the

Purchaser or any other GVK EMRI office located at any other place in India. If at any time during the said period, the supplier reduces the sale price, sells or offers to sell such stores to any person(s)/organization(s) including the Purchaser or any Statutory Undertaking of the Central or a State Government, as the case may be, at a price lower than the price chargeable under this contract, he shall forthwith notify such reduction or sale or offer to sale to the Purchaser and the price payable under the contract for the material supplied after the date of coming into force of such reduction or sale or offer of sale stand correspondingly reduced.

52. I/We convey unconditional acceptance to all the terms and conditions specified herein.

Signature of the Tenderer

Name in Block Letters

Capacity in which tender is signed

Address in full

Phone No

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Annexure-I : Bill of Material (BOM)

Sr.no.	Item	Configuration	Qty	Warranty
Hardware				
1	Server (PBX) - Application, Switching & DB	Intel Xeon E3-1220 V5, 8 GB RAM, 2X2TB HDD, dual NIC, Raid1 support	2	3 years
2	Headsets	USB Voice, Noise cancelling MS certified Head set	6	2 years
3	Server - Database, Application	Intel Xeon E3-1220 V5, 16 GB RAM, 2X2TB HDD, dual NIC, Raid1 support, DVD ROM	2	3 years
4	Firewall	UTM Firewall with content filtering with 3GBE ports for 15 Users	1	3 years
5	Desktop	PDC G3220 / 4 GB RAM/ 500 GB HDD/ No Optical Drive/ 18.5" TFT Monitor / Win 10P	6	3 years
6	Network Switch	Network Switch 24 Port (10/100/1000 base-RJ45-24 PORT)	1	3 years
7	Server Racks (42U)	Server Racks (42U) with extra power strip, Trays (2), and Exhaust Fan	1	1 year
8	KVM Switch (8 Port)	Keyboard, Video and Mouse extensions for all servers with cables	1	3 years
9	Console Monitor	Console Monitor with Keyboard and Mouse for All Servers	1	3 years
10	Laptop	Laptop Configuration - Intel Core i3-6006U processor/4 GB RAM/1 TB SATA HDD /DVD-RW/Windows 10 Professional operating system/14" Display/NO ODD/3 Years + AD warranty/carry case	1	3 years
Software				
1	Win Server	Win Server 2012 Std	2	
2	MS Win CAL	Windows Device CAL	7	
3	MS office	MS office standard Home and Business box Pack	1	

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ANNEXURE-2
Format for Technical Bid evaluation

S.no	Equipment Description	Catalogue (Yes/No)	Make	Model	Warranty	Technical compliance with ANNEXURE-2 : items specifications (Yes/No)

Signature of the Tenderer with Designation &

Office Seal

Date:

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S.No	Item Description	Make	Model	UOM	Basic Price (Excl.GST) (Rs.)	GST (Rs)	Net landing price (Rs)
1							
2							
3							
4							
5							
6							

Signature of the Tenderer with Designation &**Office Seal****Date:**

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ANNEXURE-4
Declaration Certificate

Date:

To

Head – Supply Chain Management

GVKEMRI, Goa

Subject: Tender No: GVKEMRI/GOA/01/SCM/2017-18

Dated: 18.12.17

Dear Sir,

We here by certify and declare that we have read and understood all the terms and conditions of the subject tender and all the terms and conditions are acceptable to us.

We further confirm that we accept to supply all the items quoted by us as per technical specifications of GVKEMRI and there are not deviations from the specifications asked for by GVKEMRI.

Thanking you,
Yours Sincerely,

(Authorized Signatory)

Name and Designation with company seal

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ANNEXURE-5

Service center details (If applicable)

- 1) Name of the Manufacturer,
- 2) Name of Dealer or Distributor and Address along with contact number and e mail address:
- 3) Address of the registered office of the dealer:
- 4) Number of service centers in India:
- 5) Name & Address of Service Centers along with contact person details:
(Please use separate sheet if required)

Signature of the Tenderer with Designation &

Office Seal

Date:

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ANNEXURE-6
Checklist for vendor

Cover- A : Pre-Qualification		Compliance
1	Tender fees (as applicable)	
2	Check list as per ANNEXURE-6	
2	Declaration format as per ANNEXURE-4	
2	Earnest Money Deposit (EMD) (as applicable)	
3	IT returns and financial statements for last three financial years.	
4	Copy of registration of Firm	
5	GST registration and clearance certificate.	
6	Copy of PAN/TAN/TIN.	
7	Relevant manufacturing licenses, if applicable	
8	Customer feedback/ satisfactory certificates with Purchase order copies.	
9	Valid Authorization letters from the OEMs (in case of trading partners) for Supply & Participation in Tender.	
10	Authorization letter for signing documents if applicable	
11	Signed and Stamped tender document on all pages.	
12	Service center details if applicable as per ANNEXURE-5	
Cover-B : Technical Evaluation		
1	ANNEXURE-2 : Format for Technical bid evaluation	
2	Catalogue of the product	
3	Signed ANNEXURE -2 copy with declaration that product is meeting the specifications	
4	Sample of The product-If applicable	
Cover-C Financial Evaluation		
1	Financial bid as per ANNEXURE-3	

Signature of the Tenderer with Designation &

Office Seal

Date: